

# Instructions for authors

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## 1. The submission stage



Authors have now to submit their manuscripts and all associated files via the web to the editorial office, and track the progress of their manuscript throughout the peer review process via the Manuscript Management System (MMS) available at <https://articlestatus.edpsciences.org/is/radiopro/>. Manuscripts should be sent in Word and pdf format. Please follow the instructions displayed on the screen after accessing the website.

## 2. Aims and scope

All papers should be in relation to radiation protection.

- *Review papers* – On a scientific, technical or legal subject in the field of radiation protection, they include up-to-date and consistent references (10–15 pages).
- *Scientific papers* – Original works, including introduction, materials and methods, results, discussion and conclusion (10–15 pages).
- *Notes* – Scientific or technical developments (6 pages).
- *Advertorial* – Information on new material or software with important technological contribution (4 pages). The publication of an article in this column will be charged. Contact the publisher for a quotation.
- *Letters to the Editor* – Personal opinions or discussions on a published paper (1 page). The Editors may submit the text to the person involved and publish the answer in the same issue of the journal (must be given within one month).

## 3. The acceptance stage

Once accepted by the Editorial Board, the author will send his/her manuscript to EDP Sciences in Word, Wordperfect, McWrite, LaTeX or RTF format. At this stage, a PDF file is not sufficient. EDP Sciences should receive for each figure:

- One good-quality original; original prints are requested for photographs (returned on request).
- The “native” electronic files (one file per figure), using one of the following formats: eps (preferably), tiff, bmp or jpeg. Files should have a resolution of at least 300 dpi; colour figures should be registered in CMYK.

## 4. Style guide

In order to make correspondence between authors and the production department easier, the author should provide with his/her manuscript: name and address, phone number, e-mail address and fax number (fax and phone numbers will not be published).

### Title

In French and in English, it should be brief and informative. It must be followed by the authors' names and full postal addresses. The address should appear as:

- CEA, Laboratoire d'analyses de biologie médicale, ...
- IRSN, Laboratoire d'épidémiologie, ...

## INSTRUCTIONS AUX AUTEURS

**Abstracts**

In French and in English (about 200 words each), each one in a single paragraph, they present the content and the original data supplied, the main conclusions and any interesting numerical results.

**Keywords**

The author should provide a maximum of five keywords. Keywords should be written in bold lowercase letters, separated by slashes: the plural form and uppercase letters should be avoided. An indicative list is available on EDP Sciences and SFRP websites.

**Text**

It should be typed with double spacing; footnotes should be kept to a minimum and numbered consecutively with Arabic numerals. Developments not essential to the understanding of the paper (details of calculations, etc.) should be given in appendices.

**Units and symbols**

The international system of units (SI) should be used. Radionuclides should be written as caesium-137 or  $^{137}\text{Cs}$ . Abbreviations should be defined when they first appear in the text. SI norms are available on [www.edpsciences.org/radio/](http://www.edpsciences.org/radio/).

**Illustrations**

They should be kept to a minimum and supplied on separate sheets. Tables should be numbered in Roman numerals and figures in Arabic numerals.

In the paper version of the journal, figures will be printed in black and white (at no cost) or in colour (prices available upon request). In the electronic version, the original colours of the figures will be reproduced at no extra cost. In case scanning is necessary, please provide good-quality originals for your figures.

Authors should keep in mind that the final reproduction of their figures essentially depends on the originals.

In order to guarantee good readability of the article, it is important to follow the following rules:

- The maximum printable size in *Radioprotection* is  $11.5 \times 17.5$  cm: *i.e.*, for one figure, the maximal width is 11.5 cm and the maximal length is 17.5 cm, excluding caption, etc. (conversely, maximal width 17.5 cm and maximal length 11.5 cm in a "landscape" format).

For best results, figures should be provided respecting the guidelines detailed below:

- Final height of capital letters should be between 1.6 and 2.3 mm (10 to 12 point).
- Avoid use of bold lettering.
- Letter size should be homogeneous in all figures of the article.
- Where possible, avoid using grey levels. Hatching is preferable.
- For curves, standard symbols must be used ( $\nabla$ ,  $\square$ , , etc.).
- Tables should be kept in their simplest form, lines and columns being unambiguously identifiable.

**References**

In the text, the reference should be indicated by the author's name and year of publication. If there is more than one author, indicate the first name followed by *et al.* If there is more than one reference cited together in the text, they should be listed in alphabetical order; Ex.: (Smith, 2004; Anderson *et al.*, 2001a, 2001b). All entries in the reference list must correspond to references in the text and *vice versa*. The reference list should be listed in alphabetical order at the end of the text and include:

**For journals:** Author(s), (publication year), original title of paper, *Journal abbreviated title* volume, first-last page numbers:

- Anderson P. (2004) Determination of the gamma-ray effective dose, *Radioprotection* 39, 262-265.

## INSTRUCTIONS AUX AUTEURS

- Smith J. (2003) Radiation protection principles, *Health Phys.* 86, 24-42.
- For books:** Author(s) (publication year) chapter's title. In: *Book's title*, subdivisions if necessary (editors' names, Eds) pp. first page-last page. Publisher, place of publication:
- Madic C., Genet M. (2001) Propriétés physiques et chimiques de l'uranium, dans *L'Uranium, de l'environnement à l'Homme* (H. Métivier, Ed.) pp. 43-81, EDP Sciences, Les Ulis.
  - Le Bellac (1991) *Quantum and Statistical Field Theory*. Oxford Sciences publications.
- For conference proceedings:** Author(s) (publication year) Original title of the paper. In: *title of the conference*, date, location, volume number if necessary (editors' names, Eds) pp. first page-last page. Publisher, place of publication:
- Germain P., Guéguéniat P. (1993) Impact of industrial nuclear releases into the English Channel. In: *Environmental impact of nuclear installations, September 15-18, 1992, Fribourg*, numéro spécial de Radioprotection (Völkle H., Prêtre S., Eds) pp. 271-275. EDP Sciences, Les Ulis.
- For the ICRP, IAEA, etc. publications:** ICRP Publication followed by publication number (publication year) Original title of the communication. Publisher, place of publication:
- IAEA (2000) Bulletin de l'International Atomic Energy Agency 42, mars 2000, pp. 38-40.
  - ICRP Publication 73 (1996) Radiological protection and safety in medicine, *Ann. ICRP* 26.

### Proofs

Will be sent to the first or nominated author by e-mail in PDF format and must be returned within 48 hours of receipt. Any major changes will be charged to the authors.

### Offprints

The PDF file of the article is provided free of charge. The files are sent to the author for correspondence. Printed copies may be purchased from the publisher at the proofreading stage.

### Contact

Any information concerning the production: offprints, color figures, should be sent to:  
EDP Sciences, BP 112, 17 avenue du Hoggar, P.A. de Courtabœuf, 91944 Les Ulis, Cedex A, France  
or by e-mail: [florence.anglezio@edpsciences.org](mailto:florence.anglezio@edpsciences.org)